

## **T-Shirt Policy**

All coordinators organizing for the annual Greater Philadelphia King Day of Service have the chance to request FREE King Day of Service t-shirts for their project volunteers. Because of the high volume of requests for these shirts, we cannot guarantee shirts for all coordinators that request them.

Requesting shirts as part of your project(s) enters you into a lottery that is completed by mid-December. The only way to improve your chances of receiving shirts is by registering your service project(s) and getting them confirmed with our staff prior to our December 1 t-shirt priority deadline. See below for a process to increase your chances of receiving shirts for your project:

- 1. Register Community Project(s) on mlkdayofservice.org.
- 2. Contact Global Citizen Staff at 215-851-1811 to make sure the project was received and that there are no follow up questions about your project.
- 3. Once you've confirmed your project with Global Citizen Staff, make sure you receive an email stating that your project is approved.
- 4. Complete all of the above steps prior to the December 1 t-shirt priority deadline.

Some other tips to help you receive shirts:

- Request a reasonable amount of shirts.
- Do not request more shirts than you have volunteers.
- To help your chances for subsequent years, make sure to complete your Outcomes Reports after your Day of Service projects are complete.
- Consider hosting your project at our Signature Site. All Signature Site participants receive t-shirts without having to request them.

If you have any questions about this policy, please contact Campbell Bird at 215-851-1805 or campbell@globalcitizen365.org